



PROSPECTUS

(HIGHER SECONDARY SECTION)



“Rooted in God Transform lives”

DON BOSCO HIGHER SECONDARY SCHOOL

DIPHU - 782 460, KARBI ANGLONG (ASSAM)



DON BOSCO HIGHER SECONDARY SCHOOL, DIPHU

I. A BRIEF HISTORY

Don Bosco Higher Secondary School, Diphu, affiliated to the state Board of Education, Assam, is situated at Rongkhelan, Diphu, In Karbi Anglong Autonomous District. The school was established in 1969 by the unforgettable and saintly, missionary educator, Rev. Fr. John Mariae. Over the years the institution has grown to become a premier educational institute. Indeed, it can, boast of having more than 4 decades of rich experience in building dreams and shaping lives of youngsters and imparting holistic and value based education to thousands of students of Karbi Anglong and the neighboring districts.

It all began with the arrival of Fr. John Mariae a young and dynamic catholic missionary. As its first Parish Priest at Sojong, a village located near Dongkamukam in West Karbi Anglong. The parish of Sojong was erected on 11th January 1967. Against all odds and apprehensions Fr. John Mariae started there the first English Medium School. The Novel idea inspired the simple, people of Karbi Anglong. Some of them demanded to open English Medium Schools. One such urgent request was made by the people of Rongkhelan in Diphu. Fr. John Mariae came to Diphu and met the people of Rongkhelan and listened to their urgent need for an English Medium School. Taking the matter to the ecclesiastical authority he discussed it with the Late Archbishop Hubert D”Rosario, SDB, of Shillong-Guwahati and convinced him to pay a visit to Diphu. Accordingly, the Archbishop came to Diphu and met the people and also saw the proposed site for the school. The Archbishop was very happy and to the great jubilation of the people he said “Yes” to their request.

Works of clearing the shrubs and jungle at the proposed site was taken up immediately but the construction of the temporary thatched house could not be

completed by the date fixed for the inauguration of the new school. Undeterred by that initial set back he looked for other possibilities. As providence would have it Mr. W. C Marak readily offered his house to be used as the school until such time when the new school building would be ready. The date fixed for the inauguration of the school was 4th March 1969. When that day dawned there was great rejoicing all over Diphu and people gathered at the house of Mr. W. C Marak for the inauguration of Don Bosco School. Thus was born Don Bosco School at Diphu.

Days, weeks, months and years rolled on and the school grew from strength to strength and it rendered commendable educational services to all the people. Then to cater to the higher educational needs of the people of the area the school was upgraded to a Higher secondary school in June 2004.

You are now considering to enroll in this esteemed Educational Institution. You are most welcome!

II. LOCATION

Don Bosco Higher Secondary School is situated at Rongkhelan, Diphu, in Karbi Anglong Autonomous District. It stands beside the Cathedral of the Risen Lord and is clearly visible from the Diphu – Manja road.

III. ADMINISTRATION AND JURISDICTION

It is a Catholic School administered and managed by the Roman Catholic Diocese of Diphu and is under the religious jurisdiction of the Bishop of the said Diocese.

IV. VISION AND MISSION

The School aims at the education of the students in the district of Karbi Anglong and extends its services to students from other districts and states to the extent possible. The School stands for academic excellence, development of skills and character formation based on the love of God and service of man as modeled in Jesus Christ, with a view to training citizens remarkable for all round development and sincere commitment to God and the country.

V. ADMISSION

1. ELIGIBILITY FOR ADMISSION TO HIGHER SECONDARY

- a) The qualification for admission is a HSLC or its equivalent Examination passed from State or Central Boards.
- b) A candidate should have secured 50% marks in the HSLC examination or its equivalent.
- c) The candidate must be proficient in English as the medium of instruction is English.
- d) Candidates whose results for the qualifying examination are not yet declared may also apply, provided he/she is confident of fulfilling all the criteria for admission and is able to submit the original mark sheets before the admission procedures are closed.

2. APPLICATION PROCEDURE

- a) Application forms for admission to Higher Secondary School are accepted after the declaration of results of High School Leaving Certificate Examination from SEBA or equivalent examinations.
- b) APPLICATION FORM and PROSPECTUS can be obtained from the School Office on payment of Rs. 200.00 (Nonrefundable).
- c) Application form, complete in all respects and with all the stipulated documents, should reach the School Office on or before the date mentioned on the application form.
- d) Incomplete application forms will be rejected.

3. ADMISSION PROCEDURE

Candidates would be assessed for selection through the following:

- a) Academic background
- b) Written test: The test will be written in English. There is no prescribed syllabus or format for the written test.
- c) Personal interview

4. ADMISSION

- A. Selected candidates are expected to take admission during the office hours on the specified dates.
- B. You are required to submit attested photo copies of the following documents along with the application form:
 - a) Birth Certificate
 - b) Mark Sheet of H.S.L.C or equivalent Examination,
 - c) Admit Card showing age,
 - d) Transfer Certificate,
 - e) Character Certificate,
 - f) ST/SC/OBC certificate (if applicable),
 - g) Migration Certificate from the institution last attended (for those coming from outside SEBA Board)
 - h) 3 recent passport size photos.
- C. The original documents are to be produced for verification at the time of interview.
- D. When admission is granted, the Fees must be paid within the stipulated date, failing which the admission will stand cancelled.
- E. If any statement furnished by the student is found to be incorrect at any time, he/she is liable to be debarred permanently from the course.

VI. COURSE OF STUDY

The course of instruction is as per the regulation of Higher Secondary Courses in "ARTS, SCIENCE, COMMERCE STREAMS" of Assam Higher Secondary Education Council, Guwahati.

ARTS	SCIENCE	COMMERCE
1. English 2. Alternative English 3. Economics 4. Education 5. Political Science 6. History 7. EVS	1. English 2. Alternative English 3. Physics 4. Chemistry 5. Mathematics 6. Biology 7. EVS	1. English 2. Alternative English 3. Business Studies 4. Accountancy 5. Economics 6. Mathematics / Banking 7. EVS

VIII. ATTENDANCE

Daily attendance is compulsory. Students having less than 85% attendance are liable to be debarred from Unit Test and Selection Test. Every absence must be accounted for by a leave letter. A student who absents himself/herself for over a week will have his/her name removed from the School Register. However, if a student is delegated by the school to participate in seminars, workshops, or games and sports, such absence would not be considered for computing the minimum required attendance.

IX. EXAMINATION

The School regularly conducts Tutorial Classes, Unit Tests and Selection Tests. The marks secured by the students at the Unit Tests and Tutorial Classes are taken into consideration at the time of selection.

X. FEE STRUCTURE (All fees are subject to periodic revision)

STREAM	ADMISSION (Annual)	DEVELOPMENT (Annual)	MAINTENANCE (Annual)	SPECIAL (Annual)	TUITION (Monthly)
ARTS	Rs. 2000.00	Rs. 1000.00	Rs. 1000.00	Rs. 1000.00	Rs. 800.00
COMMERCE	Rs. 2000.00	Rs. 1000.00	Rs. 1000.00	Rs. 1000.00	Rs. 800.00
SCIENCE	Rs. 2000.00	Rs. 1000.00	Rs. 1000.00	Rs. 1000.00	Rs. 1000.00

** The above fee structure does not include the expenses the student may have to incur for co-curricular activities such as games and sports, excursion, picnic and celebrations.

XI. All Fees must be paid in the Diphu Branch of HDFC BANK on 1st to 30th of every month (June to May).

XII. UNIFORM

Uniform will be provided by the school at on time of admission.

Uniform includes: Pants, Shirts, Blezer, Belt, Tie, Black shoe and socks.

Both Boys and girls will have the same uniform. The amount for the uniform will be made known during admission and has to be paid together with admission fee.

XIII. DISCIPLINE

1. Students who are admitted to Don Bosco Higher Secondary School, Diphu, will be under the discipline of the Principal, Vice Principal, Headmistress and other staff of the institution.
2. Students are expected to keep all the rules and regulations of the Institute in letter and spirit and maintain decorum in their behavior on the campus as well as when they are at home. They will take care, not only, not to bring disgrace to the Institution but also to uphold its honour and prestige.
3. Irregular attendance, habitual idleness, disobedience, conduct injurious to the moral tone of the Institution justify dismissal at any time of the year, unless a student after having been admonished, corrects himself/herself.
4. One whose sickness is liable to be injurious to other students may be asked to discontinue.
5. No act of indiscipline and insubordination, interference in the administration, disrespect to any teacher, and disrespect to any religion or community by any student shall be tolerated. Misbehavior of any sort will attract disciplinary actions, according to their gravity, in the form of fine, suspension, and even cancellation of his/her registration as a student at the Institute.
6. Any one using unfair means in Tests/Examinations will be debarred from further examinations. He/she will be declared to have failed and may even be expelled from the Institution.
7. Any misbehavior of serious nature that has become public knowledge is liable to bring about suspension or dismissal, even though it took place off the Institution premises.
8. Any damage done to the Institution's property must be made good by the pupils.
9. Strictly forbidden:
 - [a] Use of tobacco products, alcohol and drugs in the campus.
 - [b] Mobile phone
10. Those wishing to take Transfer Certificate during the year must clear their dues up to the end of the academic year.
11. All fees are subject to revision.
12. All terms and conditions set forth in the prospectus are liable to be revised whenever necessary.

13. For the well being and smooth running of the Institute, the authority may ask the guardians to withdraw their wards from the School without assigning any reason thereof.
14. Cultural and co-curricular activities are conducted in the School. All the students must take active part in them.
15. Catholic pupils are given religious instruction. A regular course of moral instruction is imparted to all the students.

XIV. CONTACTS

[1] Postal address: Don Bosco Higher Secondary School
Post Box No. 24
Diphu – 782 460
Karbi Anglong (Assam)

[2] Mobiles: [a] Principal : 9401990330

[b] Headmistress: 9435471727

YOU ARE WELCOME !



School Uniform for Higher Secondary

“LOVE AND SERVICE”



OUR FOUNDER

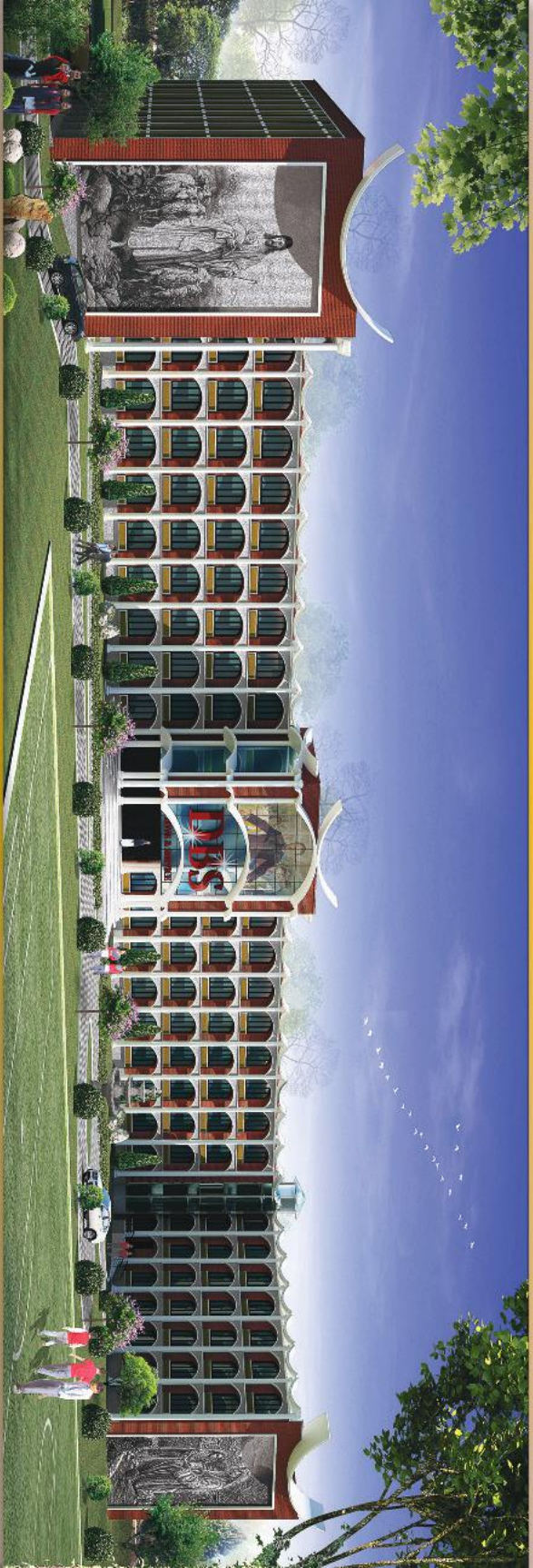
FR. JOHN MARIAE

(Founder of Don Bosco Higher Secondary School)

Born on 16th June 1931

Ordained priest on 24th April 1960

Died on 12th March 2009



DON BOSCO HIGHER SECONDARY SCHOOL, DIPHU, KARBI ANGLONG, ASSAM